| Department  | Justice Court   | Employee Name               | Susan Mccarty |  |
|---|---|-----------------------------|---------------|--|
| Job title   | Justice Court Director  | Employee SS #               | #93320        |  |
| Effective Date  | 10/01/2014  |                             |               |  |
| Hire  |   |                             |               |  |
| Full-time   | Part-time Temporary   | Hourly                      | Salaried      |  |
| Position:   |   | new position or replacement | it so, whom?  |  |
| Rate of Pay   | \$  |                             |               |  |
| [   | Job references checked ( if app<br>Background checked ( if applica<br>Driving Record checked ( if app | able)                       |               |  |
| Promotion   |   |                             |               |  |
| From Position:  |   | To Position:                |               |  |
| Rate of Pay   | \$  | Rate of Pay                 | \$75,000.00   |  |
| Death Dismissed Resigned Retired  Documentation Attached  Approval of Elected Official or Department Head Printed Name Mark Houston, County Administrator  Forward to Administration for Paperwork Processing |   |                             |               |  |
| Administrative p  Copy to Payroll  Copy to HR  Copy to Comptroll  Copy for BOS Age  | er  | Date                        | -<br>-        |  |

| Department   | Buildings & Grounds  | Employee Name                       | aniei Lee             |  |
|--|--|-------------------------------------|-----------------------|--|
| Job title  | Buildings & Grounds Director   | Employee SS # #                     | 2849                  |  |
| Effective Date   | 11/01/2014   | -                                   |                       |  |
| Hire Full-time Position:   | Part-time Temporary  | Hourly  new position or replacement | Salaried it so, whom? |  |
| Rate of Pay  | Job references checked ( if application of the second che | plicable)<br>cable)                 |                       |  |
| Promotion  |  |                                     |                       |  |
| From Position:   |  | To Position:                        |                       |  |
| Rate of Pay  | \$   | Rate of Pay                         | \$60,000.00           |  |
| Death Dismissed Resigned Retired Documentation Attached  Approval of Elected Official or Department Head Printed Name Mark Houston, County Administrator  Forward to Administration for Paperwork Processing |  |                                     |                       |  |
| Administrative por Copy to Payroll Copy to HR Copy to Comptrolle Copy for BOS Agen   | Initials   | Date                                |                       |  |

| Department  | Administrator/Human Re                     | esources Er        | nployee Name                    | Vickie Miller         |
|---|--|--------------------|---------------------------------|-----------------------|
| Job title   | Administrator Asst/Asst                    | t. Benefit Er      | nployee SS #                    | #3457                 |
| Effective Date  | 10/01/2014                                 |                    |                                 |                       |
| Hire Full-time Position: Rate of Pay  | Part-time Ten \$  Job references checke    | ed ( if applicable | Hourly new position replacement | Salaried it so, whom? |
| E   | Background checked ( Driving Record checke |                    | e)                              |                       |
| Promotion From Position:  | · .  |                    | To Position:                    |                       |
| Rate of Pay   | \$   |                    | Rate of Pay                     | \$ 35,875.00          |
| Death Dismissed Resigned Retired  Documentation Attached  Approval of Elected Official or Department Head |  |                    |                                 |                       |
| Printed Name Date  Mark Houston/Loretta Phillips 10/03/2014   |  |                    |                                 |                       |
| Forward to Administration for Paperwork Processing  |  |                    |                                 |                       |
| Administrative pa   |  | tials              | Date                            | _                     |
| Copy to HR  |  |                    |                                 | _                     |
| Copy to Comptrolle  | r  |                    |                                 | _                     |
| Copy for BOS Agen   | da   |                    |                                 | _                     |

| Department  | IT Department   | <b>Employee Name</b> | Robert Sisk  |  |
|---|---|----------------------|--------------|--|
| Job title   | Technical Support Specialist  | Employee SS #        | #4511        |  |
| Effective Date  | 10/01/2014  |                      |              |  |
| Hire  |   |                      |              |  |
| Full-time   | Part-time Temporary   | Hourly               | Salaried     |  |
| Position:   |   | new position         |              |  |
|   |   | or replacement       | it so, whom? |  |
| Rate of Pay   | \$  |                      |              |  |
| [   | Job references checked ( if application of the second checked ( if application of the second checked ( if application) and the second checked ( if application) | able)                |              |  |
| Promotion   |   |                      |              |  |
| From Position:  |   | To Position:         |              |  |
| Rate of Pay   | \$  | Rate of Pay          | \$ 40,158.00 |  |
| Termination  Death Dismissed Resigned Retired  Documentation Attached  Approval of Elected Official or Department Head Printed Name Mark Houston, County Administrator  Date 10/03/2014 |   |                      |              |  |
| Forward to Administration for Paperwork Processing  |   |                      |              |  |
| Administrative p Copy to Payroll  | aperwork Initials   | Date                 | _            |  |
| Copy to HR  |   |                      | _            |  |
| Copy to Comptroll   | er  |                      | _            |  |
| Copy for BOS Age  | nda   |                      | _            |  |

| Department   | Buildings & Grounds   | <b>Employee Name</b>               | James Weaver          |  |
|--|---|------------------------------------|-----------------------|--|
| Job title  | Building Maintenance  | Employee SS #                      | #53                   |  |
| Effective Date                                     | 10/01/2014  |                                    |                       |  |
| Hire Full-time Position: Rate of Pay               | Part-time Temporary \$  Job references checked ( if appl            | Hourly new position or replacement | Salaried if so, whom? |  |
| E  | Background checked ( if applica<br>Driving Record checked ( if appl | ble)                               |                       |  |
| Promotion  |   |                                    |                       |  |
| From Position:                                     |   | To Position:                       |                       |  |
| Rate of Pay  | \$  | Rate of Pay                        | \$ 26,122.00          |  |
| Termination  |   |                                    |                       |  |
|  | Death Dismissed Resigned Retired Documentation                      | on Attached                        |                       |  |
| Approval of Electe                                 | d Official or Department Head                                       | 1.0                                |                       |  |
| Printed Name<br>Mark Houston, County               | Administrator   | Abridon                            | Date<br>10/03/2014    |  |
| Forward to Administration for Paperwork Processing |   |                                    |                       |  |
| Administrative pa                                  | perwork Initials  | Date                               |                       |  |
| Copy to Payroll                                    |   |                                    | -                     |  |
| Copy to HR   |   |                                    | _                     |  |
| Copy to Comptroller                                |   |                                    | _                     |  |
| Copy for BOS Agend                                 | da  |                                    | _                     |  |